

HIGHER EDUCATION TRAVEL CONTROL BOARD

July 22, 2026 Meeting Minutes

Board Members

Present:

Nester Komolafe, Chicago State University
Andrea Middleton, Governors State University
Peyton Conner, Illinois Board of Higher Education
Keith Dickerson, Illinois Community College Board
Carla Dietsch, Illinois State University
Tracy McFall, Northeastern Illinois University
Deborah Bonnell, Northern Illinois University
Agnes Arnold, Southern Illinois University
Aaron Carter, University of Illinois System

Excused:

Mike Hutchinson, Eastern Illinois University
Jessica Dunn, Western Illinois University

Guests Present:

Katie Frossard-Fisher, Governors State University
Zachary Vespa, Illinois Community College Board
Ruth Wiesner, Illinois State University
Susie Baker, University of Illinois System
Cathy Young, University of Illinois System

Proceedings

- Aaron Carter called the meeting to order at 9:32am. Cathy Young conducted roll call.
- Nine members were present via video (CSU, GSU, IBHE, ICCB, ISU, NEIU, NIU, SIU, and UIUC).
- Aaron asked if there were any questions about the April 22, 2026 minutes, which were sent to the board on May 27, 2026. Hearing none, Aaron asked for a motion to approve the minutes. Carla Dietsch made a motion to accept the minutes as submitted and Debbie Bonnell seconded. Motion carried.

4th Quarter Exceptions for FY26:

Chicago State University – No exceptions to report
Eastern Illinois University – 8 exceptions for \$1,108.85
Governors State University – 4 exceptions for \$306.96
Illinois Board of Higher Education – 1 exception for \$55.25
Illinois Community College Board – 1 exception for \$5.72
Illinois Math and Science Academy – 1 exception for \$41.34
Illinois Student Assistance Commission – No exceptions to report
Illinois State University – 17 exceptions for \$1,350.37
Northeastern Illinois University – 7 exceptions for \$647.78
Northern Illinois University – 33 exceptions for \$2,405.87
Southern Illinois University Carbondale – 71 exceptions for \$7,127.60

- **Line 35 in the amount of \$229.49 pulled for follow up**
- **Line 45 in the amount of \$632.00 pulled for follow up**
- **Line 55 in the amount of \$49.75 pulled for follow up**

Southern Illinois University Edwardsville – 27 exceptions for \$2,399.73

Southern Illinois University School of Medicine – 19 exceptions for \$1,755.12

State Universities Civil Service System – No exceptions to report

State Universities Retirement System – 10 exceptions for \$299.60

University of Illinois at Chicago – 454 exceptions for \$85,367.67

- **Line 7 in the amount of \$407.55 pulled for follow up**
- **Line 12 in the amount of \$332.00 pulled for follow up**
- **Line 66 in the amount of \$1,352.00 pulled for follow up**
- **Line 163 in the amount of \$489.00 pulled for follow up**
- **Line 164 in the amount of \$559.00 pulled for follow up**
- **Line 185 in the amount of \$596.00 pulled for follow up**
- **Line 186 in the amount of \$434.44 pulled for follow up**
- **Line 196 in the amount of \$446.00 pulled for follow up**
- **Line 202 in the amount of \$1,146.94 pulled for follow up**
- **Line 287 in the amount of \$454.00 pulled for follow up**
- **Line 335 in the amount of \$256.30 pulled for follow up**
- **Line 351 in the amount of \$667.52 pulled for follow up**
- **Line 367 in the amount of \$675.00 pulled for follow up**
- **Line 373 in the amount of \$227.20 pulled for follow up**
- **Line 376 in the amount of \$714.00 pulled for follow up**
- **Line 405 in the amount of \$352.86 pulled for follow up**
- **Line 437 in the amount of \$174.05 pulled for follow up**
- **Line 454 in the amount of \$1,044.98 pulled for follow up**

University of Illinois at Springfield – 49 exceptions for \$4,373.81

- **Line 46 in the amount of \$229.00 pulled for follow up**

University of Illinois at Urbana-Champaign – 1417 exceptions for \$213,683.38

- **Line 20 in the amount of \$428.98 pulled for follow up**
- **Line 64 in the amount of \$267.00 pulled for follow up**
- **Line 118 in the amount of \$289.00 pulled for follow up**
- **Line 119 in the amount of \$1,282.00 pulled for follow up**
- **Line 120 in the amount of \$1,282.00 pulled for follow up**
- **Line 222 in the amount of \$506.00 pulled for follow up**
- **Line 248 in the amount of \$834.00 pulled for follow up**
- **Line 258 in the amount of \$220.22 pulled for follow up**
- **Line 323 in the amount of \$202.46 pulled for follow up**
- **Line 460 in the amount of \$661.10 pulled for follow up**
- **Line 520 in the amount of \$223.94 pulled for follow up**
- **Line 548 in the amount of \$616.00 pulled for follow up**
- **Line 578 in the amount of \$337.12 pulled for follow up**
- **Line 584 in the amount of \$1,284.00 pulled for follow up**
- **Line 592 in the amount of \$429.80 pulled for follow up**
- **Line 607 in the amount of \$317.00 pulled for follow up**
- **Line 643 in the amount of \$224.99 pulled for follow up**
- **Line 688 in the amount of \$1,117.00 pulled for follow up**
- **Line 810 in the amount of \$1,762.50 pulled for follow up**
- **Line 870 in the amount of \$333.00 pulled for follow up**
- **Line 944 in the amount of \$809.00 pulled for follow up**
- **Line 1026 in the amount of \$1,265.60 pulled for follow up**
- **Line 1029 in the amount of \$263.50 pulled for follow up**
- **Line 1030 in the amount of \$233.97 pulled for follow up**
- **Line 1143 in the amount of \$321.00 pulled for follow up**
- **Line 1152 in the amount of \$520.00 pulled for follow up**

- **Line 1211 in the amount of \$243.00 pulled for follow up**
- **Line 1224 in the amount of \$360.70 pulled for follow up**
- **Line 1232 in the amount of \$434.85 pulled for follow up**
- **Line 1233 in the amount of \$434.85 pulled for follow up**
- **Line 1259 in the amount of \$729.64 pulled for follow up**
- **Line 1319 in the amount of \$215.00 pulled for follow up**
- **Line 1392 in the amount of \$245.38 pulled for follow up**

University of Illinois Administration – 93 exceptions for \$13,750.02

- **Line 31 in the amount of \$389.00 pulled for follow up**
- **Line 39 in the amount of \$362.00 pulled for follow up**
- **Line 41 in the amount of \$209.00 pulled for follow up**
- **Line 67 in the amount of \$2,499.00 pulled for follow up**

Western Illinois University – 55 exceptions for \$2,177.59

- **Line 23 in the amount of \$265.00 pulled for follow up**

Aaron requested a motion to accept the exception reports as presented, excluding the 60 exceptions pulled for follow up from Southern Illinois University Carbondale, University of Illinois Chicago, University of Illinois Springfield, University of Illinois Urbana-Champaign, University of Illinois Administration, and Western Illinois University. Motion made by Debbie Bonnell. Carla Dietsch seconded. Motion carried.

Other Business

- a. Aaron asked if anyone had issues with the Privately Owned Vehicle (POV) notice from CMS about liability awareness. The state is not allowing reimbursement for POV when a non-state employee is in the vehicle. Aaron shared that the U of I System is not prohibiting POVs. Carla shared that ISU is the same as U of I. ISU is only concerned about employees choosing the least costly option.
- b. Debbie asked about the IRS mid-year mileage rate increase. Aaron advised that the U of I System implemented the new rate effective July 1. Cathy advised that the GSA has not adopted the new IRS mileage rate yet, but they typically do. Once the GSA adopts the new rate, Cathy will update the HETCB website and send an announcement to the board.
- c. Carla asked which institutions are reimbursing 75% per diem for the first and last day of travel and who still follows the quarter day.
 - i. U of I System moved to 75% for first and last travel days
 - ii. NIU and GSU are still following the quarter day.
 - iii. Cathy will add the 75% travel day reimbursement option to the HETCB website.

Aaron advised the next meeting is scheduled for Wednesday, October 28, 2026, at 9:30am and requested a motion to adjourn. Motion made by Carla Dietsch. Seconded by Peyton Conner.

Meeting adjourned at 10:17 am.

Submitted by Aaron Charter, Chair