

**HIGHER EDUCATION TRAVEL CONTROL BOARD**  
**January 28, 2026 Meeting Minutes**

**Board Members**

*Present:*

Nester Komolafe, Chicago State University  
Mike Hutchinson, Eastern Illinois University  
Zachary Vespa, Illinois Community College Board  
Carla Dietsch, Illinois State University  
Tracy McFall, Northeastern Illinois University  
Deborah Bonnell, Northern Illinois University  
Agnes Arnold, Southern Illinois University  
Aaron Carter, University of Illinois System  
Jessica Dunn, Western Illinois University

*Excused:*

Andrea Middleton, Governors State University  
Peyton Conner, Illinois Board of Higher Education

*Guests Present:*

Katie Frossard-Fisher, Governors State University  
Ruth Wiesner, Illinois State University  
Susie Baker, University of Illinois System  
Brittany Tammen, University of Illinois System

**Proceedings**

- Aaron Carter called the meeting to order at 9:32 am and conducted roll call.
- Nine members were present via video (CSU, EIU, ICCB, ISU, NEIU, NIU, SIU, UIUC, and WIU).
- Aaron asked if there were any questions about the October 22, 2025 minutes, which were sent to the board on December 1, 2025. Hearing none, Carla Dietsch made a motion to accept the minutes as submitted. The motion was seconded by Nester Komolafe. Motion carried.

**2nd Quarter Exceptions for FY26:**

Chicago State University – No exceptions to report  
Eastern Illinois University – 9 exceptions for \$1,390.92  
Governors State University – 9 exceptions for \$506.26  
Illinois Board of Higher Education – 1 exception for \$29.00  
Illinois Community College Board – 12 exceptions for \$296.10  
Illinois Math and Science Academy – 6 exceptions for \$565.72  
Illinois Student Assistance Commission – 1 exception for \$666.73  
Illinois State University – 17 exceptions for \$1,416.07  
Northeastern Illinois University – 1 exception for \$321.00  
Northern Illinois University – 23 exceptions for \$910.24  
Southern Illinois University Carbondale – 39 exceptions for \$4,993.41

- **Line 6 in the amount of \$1,009.80 pulled for follow up**
- **Line 8 in the amount of \$247.89 pulled for follow up**
- **Line 25 in the amount of \$491.66 pulled for follow up**
- **Line 38 in the amount of \$494.00 pulled for follow up**

- **Line 39 in the amount of \$183.92 pulled for follow up**  
Southern Illinois University Edwardsville – 23 exceptions for \$1,722.48  
Southern Illinois University School of Medicine – 12 exceptions for \$3,287.80
- **Line 12 in the amount of \$1,778.00 pulled for follow up**  
State Universities Civil Service System – No exceptions to report  
State Universities Retirement System – 28 exceptions for \$2,209.00  
University of Illinois at Chicago – 457 exceptions for \$90,054.19
  - **Line 4 in the amount of \$264.00 pulled for follow up**
  - **Line 5 in the amount of \$219.00 pulled for follow up**
  - **Line 6 in the amount of \$438.00 pulled for follow up**
  - **Line 30 in the amount of \$502.00 pulled for follow up**
  - **Line 33 in the amount of \$583.20 pulled for follow up**
  - **Line 53 in the amount of \$711.45 pulled for follow up**
  - **Line 63 in the amount of \$598.00 pulled for follow up**
  - **Line 86 in the amount of \$729.00 pulled for follow up**
  - **Line 101 in the amount of \$226.00 pulled for follow up**
  - **Line 146 in the amount of \$529.00 pulled for follow up**
  - **Line 180 in the amount of \$613.00 pulled for follow up**
  - **Line 208 in the amount of \$699.00 pulled for follow up**
  - **Line 217 in the amount of \$466.00 pulled for follow up**
  - **Line 246 in the amount of \$434.00 pulled for follow up**
  - **Line 258 in the amount of \$737.75 pulled for follow up**
  - **Line 266 in the amount of \$229.00 pulled for follow up**
  - **Line 269 in the amount of \$315.32 pulled for follow up**
  - **Line 337 in the amount of \$1,044.98 pulled for follow up**
  - **Line 347 in the amount of \$914.85 pulled for follow up**
  - **Line 397 in the amount of \$431.11 pulled for follow up**
  - **Line 412 in the amount of \$401.10 pulled for follow up**
- University of Illinois at Springfield – 21 exceptions for \$1,121.41
- University of Illinois at Urbana-Champaign – 1272 exceptions for \$184,772.09
  - **Line 38 in the amount of \$197.07 pulled for follow up**
  - **Line 51 in the amount of \$406.54 pulled for follow up**
  - **Line 53 in the amount of \$402.00 pulled for follow up**
  - **Line 78 in the amount of \$246.06 pulled for follow up**
  - **Line 79 in the amount of \$246.06 pulled for follow up**
  - **Line 134 in the amount of \$244.00 pulled for follow up**
  - **Line 159 in the amount of \$1,015.40 pulled for follow up**
  - **Line 198 in the amount of \$1,106.00 pulled for follow up**
  - **Line 345 in the amount of \$935.00 pulled for follow up**
  - **Line 525 in the amount of \$914.00 pulled for follow up**
  - **Line 537 in the amount of \$607.94 pulled for follow up**
  - **Line 551 in the amount of \$1,086.99 pulled for follow up**
  - **Line 616 in the amount of \$1,062.00 pulled for follow up**
  - **Line 651 in the amount of \$217.86 pulled for follow up**
  - **Line 661 in the amount of \$768.00 pulled for follow up**
  - **Line 677 in the amount of \$408.57 pulled for follow up**
  - **Line 685 in the amount of \$994.00 pulled for follow up**
  - **Line 741 in the amount of \$620.00 pulled for follow up**
  - **Line 752 in the amount of \$226.82 pulled for follow up**
  - **Line 776 in the amount of \$842.28 pulled for follow up**
  - **Line 812 in the amount of \$905.00 pulled for follow up**
  - **Line 815 in the amount of \$1,008.00 pulled for follow up**

- **Line 825 in the amount of \$530.03 pulled for follow up**
- **Line 850 in the amount of \$534.18 pulled for follow up**
- **Line 857 in the amount of \$403.22 pulled for follow up**
- **Line 1195 in the amount of \$219.92 pulled for follow up**
- **Line 1228 in the amount of \$189.64 pulled for follow up**
- **Line 1233 in the amount of \$178.64 pulled for follow up**

University of Illinois Administration – 117 exceptions for \$11,871.56

- **Line 14 in the amount of \$503.00 pulled for follow up**
- **Line 15 in the amount of \$238.00 pulled for follow up**
- **Line 18 in the amount of \$295.00 pulled for follow up**
- **Line 19 in the amount of \$216.00 pulled for follow up**
- **Line 23 in the amount of \$195.00 pulled for follow up**
- **Line 40 in the amount of \$276.00 pulled for follow up**
- **Line 41 in the amount of \$276.00 pulled for follow up**
- **Line 42 in the amount of \$276.00 pulled for follow up**
- **Line 43 in the amount of \$276.00 pulled for follow up**
- **Line 49 in the amount of \$224.00 pulled for follow up**

Western Illinois University – 17 exceptions for \$763.02

Aaron requested a motion to accept the exception reports as presented, excluding the 65 exceptions pulled for follow up from Southern Illinois University Carbondale, Southern Illinois University School of Medicine, University of Illinois Chicago, University of Illinois Urbana-Champaign, and University of Illinois Administration. Motion made by Mike Hutchinson. Carla Dietsch seconded. Motion carried.

### **Other Business**

- a. Carla Dietsch shared that the ethics report had been turned in and was successful.
- b. Agnes Arnold inquired about how the other Universities handle one day travel per diem. Majority of the representatives responded that they do not offer per diem for trips that are not overnight. Agnes stated that they will send their inquiry via email to receive a written response.

Aaron asked if anyone had questions or other business to discuss and received no response.

Aaron advised the next meeting is scheduled for Wednesday, April 22, 2026, at 9:30am and requested a motion to adjourn. Motion made by Carla Dietsch. Seconded by Debbie Bonnell.

Meeting adjourned at 9:49 am.

Submitted by Aaron Charter, Chair