

# HIGHER EDUCATION TRAVEL CONTROL BOARD

## October 22, 2025 Meeting Minutes

### **Board Members**

#### *Present:*

Aaron Carter, University of Illinois System  
Nester Komolafe, Chicago State University  
Mike Hutchinson, Eastern Illinois University  
Tracy Rembusch, Illinois Board of Higher Education  
Zachary Vespa, Illinois Community College Board  
Carla Dietsch, Illinois State University  
Tracy McFall, Northeastern Illinois University  
Deborah Bonnell, Northern Illinois University  
Agnes Arnold, Southern Illinois University

#### *Excused:*

Andrea Middleton, Governors State University  
Jessica Dunn, Western Illinois University

#### *Guests Present:*

Katie Frossard-Fisher, Governors State University  
Rhonda Vail, Western Illinois University  
Susie Baker, University of Illinois System  
Brittany Tammen, University of Illinois System  
Cathy Young, University of Illinois System

### **Proceedings**

- Aaron Carter called the meeting to order at 9:30 am.
- Cathy Young conducted roll call. Nine members were present via video (CSU, EIU, IBHE, ICCB, ISU, NEIU, NIU, SIU, and UIUC).
- Aaron asked if there were any questions about the August 5, 2025 minutes, which were sent to the board on September 25, 2025. Hearing none, Nester made a motion to accept the minutes as submitted. The motion was seconded by Aaron. Motion carried.

### **1st Quarter Exceptions for FY26:**

Chicago State University – No exceptions to report  
Eastern Illinois University – 8 exceptions for \$627.30  
Governors State University – 3 exceptions for \$325.33  
Illinois Board of Higher Education – 6 exceptions for \$452.41  
Illinois Community College Board – 4 exceptions for \$156.80  
Illinois Math and Science Academy – No exceptions to report  
Illinois Student Assistance Commission – 7 exceptions for \$1,663.30  
➤ **Line 3 in the amount of \$666.72 pulled for follow up**  
Illinois State University – 27 exceptions for \$2,885.61  
Northeastern Illinois University – 3 exceptions for \$382.70  
Northern Illinois University – 51 exceptions for \$1,552.04  
Southern Illinois University Carbondale – 36 exceptions for \$4,607.73  
➤ **Line 11 in the amount of \$494.00 pulled for follow up**

➤ **Line 16 in the amount of \$183.92 pulled for follow up**

Southern Illinois University Edwardsville – 41 exceptions for \$4,353.52

Southern Illinois University School of Medicine – 32 exceptions for \$6,665.71

➤ **Line 17 in the amount of \$1,778.00 pulled for follow up**

State Universities Civil Service System – No exceptions to report

State Universities Retirement System – 6 exceptions for \$248.96

University of Illinois at Chicago – 553 exceptions for \$119,512.95

➤ **Line 2 in the amount of \$440.00 pulled for follow up**

➤ **Line 41 in the amount of \$1,264.32 pulled for follow up**

➤ **Line 50 in the amount of \$524.34 pulled for follow up**

➤ **Line 51 in the amount of \$279.00 pulled for follow up**

➤ **Line 89 in the amount of \$192.68 pulled for follow up**

➤ **Line 109 in the amount of \$1,009.00 pulled for follow up**

➤ **Line 117 in the amount of \$629.00 pulled for follow up**

➤ **Line 118 in the amount of \$629.00 pulled for follow up**

➤ **Line 160 in the amount of \$1,079.00 pulled for follow up**

➤ **Line 390 in the amount of \$807.00 pulled for follow up**

➤ **Line 391 in the amount of \$267.10 pulled for follow up**

➤ **Line 465 in the amount of \$227.00 pulled for follow up**

➤ **Line 466 in the amount of \$1,059.50 pulled for follow up**

➤ **Line 484 in the amount of \$747.00 pulled for follow up**

➤ **Line 502 in the amount of \$253.99 pulled for follow up**

➤ **Line 509 in the amount of \$1,422.84 pulled for follow up**

➤ **Line 512 in the amount of \$229.00 pulled for follow up**

➤ **Line 527 in the amount of \$2,195.00 pulled for follow up**

➤ **Line 528 in the amount of \$2,195.00 pulled for follow up**

➤ **Line 539 in the amount of \$1,165.80 pulled for follow up**

➤ **Line 540 in the amount of \$1,512.00 pulled for follow up**

University of Illinois at Springfield – 23 exceptions for \$2,770.74

University of Illinois at Urbana-Champaign – 1527 exceptions for \$234,718.42

➤ **Line 30 in the amount of \$1,389.80 pulled for follow up**

➤ **Line 116 in the amount of \$271.10 pulled for follow up**

➤ **Line 120 in the amount of \$880.00 pulled for follow up**

➤ **Line 211 in the amount of \$335.00 pulled for follow up**

➤ **Line 312 in the amount of \$492.34 pulled for follow up**

➤ **Line 323 in the amount of \$629.00 pulled for follow up**

➤ **Line 572 in the amount of \$284.90 pulled for follow up**

➤ **Line 573 in the amount of \$238.10 pulled for follow up**

➤ **Line 574 in the amount of \$274.00 pulled for follow up**

➤ **Line 575 in the amount of \$238.10 pulled for follow up**

➤ **Line 576 in the amount of \$274.10 pulled for follow up**

➤ **Line 590 in the amount of \$245.00 pulled for follow up**

➤ **Line 701 in the amount of \$1,086.99 pulled for follow up**

➤ **Line 703 in the amount of \$204.00 pulled for follow up**

➤ **Line 704 in the amount of \$204.00 pulled for follow up**

➤ **Line 724 in the amount of \$259.00 pulled for follow up**

➤ **Line 763 in the amount of \$217.00 pulled for follow up**

➤ **Line 765 in the amount of \$208.00 pulled for follow up**

➤ **Line 836 in the amount of \$204.00 pulled for follow up**

➤ **Line 837 in the amount of \$204.00 pulled for follow up**

➤ **Line 1039 in the amount of \$292.00 pulled for follow up**

➤ **Line 1127 in the amount of \$515.32 pulled for follow up**

- **Line 1208 in the amount of \$224.00 pulled for follow up**
- **Line 1303 in the amount of \$954.00 pulled for follow up**
- **Line 1327 in the amount of \$227.96 pulled for follow up**
- **Line 1335 in the amount of \$223.87 pulled for follow up**
- **Line 1434 in the amount of \$898.00 pulled for follow up**
- **Line 1527 in the amount of \$509.95 pulled for follow up**

University of Illinois Administration – 93 exceptions for \$10,222.57

Western Illinois University – 28 exceptions for \$1,662.73

Aaron requested a motion to accept the exception reports as presented, excluding the exceptions pulled for follow up from Southern Illinois University Carbondale, Southern Illinois University School of Medicine, University of Illinois Chicago, and University of Illinois Urbana-Champaign. Motion made by Carla Dietsch. Mike Hutchinson seconded. Motion carried.

### **Other Business**

- a. Aaron is working on Debbie's request to update the \$25 receipt requirement and believes we need to change the rules. He will send a draft to the board for consideration.

Aaron asked if anyone had questions or other business to discuss and received no response.

Aaron advised the next meeting is scheduled for Wednesday, January 28, 2026, at 9:30am and requested a motion to adjourn. Motion made by Debbie Bonnell. Seconded by Carla Dietsch.

Meeting adjourned at 9:56 am.

Submitted by Aaron Charter, Chair