

HIGHER EDUCATION TRAVEL CONTROL BOARD

August 5, 2025 Meeting Minutes

Board Members

Present:

Aaron Carter, University of Illinois System
Nester Komolafe, Chicago State University
Mike Hutchinson, Eastern Illinois University
Andrea Middleton, Governors State University
Tracy Rembusch, Illinois Board of Higher Education
Zachary Vespa, Illinois Community College Board
Carla Dietsch, Illinois State University
Tracy McFall, Northeastern Illinois University
Deborah Bonnell, Northern Illinois University
Agnes Arnold, Southern Illinois University
Jessica Dunn, Western Illinois University

Guests Present:

Katie Frossard-Fisher, Governors State University
Susie Baker, University of Illinois System
Brittany Tammen, University of Illinois System
Cathy Young, University of Illinois System

Proceedings

- Aaron Carter called the meeting to order at 9:31 am.
- Cathy Young conducted roll call. Nine members were present via video (CSU, EIU, IBHE, ICCB, ISU, NIU, SIU, UIUC, and WIU). Two members phoned in (GSU and NEIU).
- Aaron asked if there were any questions about the April 23, 2025 minutes, which were sent to the board on June 10, 2025. Hearing none, Aaron made a motion to accept the minutes as submitted. The motion was seconded by Mike Hutchinson. Motion carried.

4th Quarter Exceptions for FY25:

Chicago State University – No exceptions to report
Eastern Illinois University – 12 exceptions for 834.64
Governors State University – 7 exceptions for \$1,212.00
Illinois Board of Higher Education – 2 exceptions for \$66.19
Illinois Community College Board – 5 exceptions for \$148.04
Illinois Math and Science Academy – No exceptions to report
Illinois Student Assistance Commission – No exceptions to report
Illinois State University – 26 exceptions for \$1,867.08
Northeastern Illinois University – 6 exceptions for \$736.08
Northern Illinois University – 34 exceptions for \$2,240.22
Southern Illinois University Carbondale – 19 exceptions for \$2,334.85
 ➤ **Line 9 in the amount of \$412.00 pulled for follow up**
 ➤ **Line 16 in the amount of \$848.26 pulled for follow up**
Southern Illinois University Edwardsville – 23 exceptions for \$2,882.22
Southern Illinois University School of Medicine – 26 exceptions for \$4,278.50
State Universities Civil Service System – No exceptions to report

State Universities Retirement System – 1 exception for \$20.00

University of Illinois at Chicago – 548 exceptions for \$115,799.84

- **Line 10 in the amount of \$1,165.80 pulled for follow up**
- **Line 41 in the amount of \$217.00 pulled for follow up**
- **Line 42 in the amount of \$562.00 pulled for follow up**
- **Line 43 in the amount of \$552.00 pulled for follow up**
- **Line 47 in the amount of \$510.00 pulled for follow up**
- **Line 48 in the amount of \$434.00 pulled for follow up**
- **Line 49 in the amount of \$217.00 pulled for follow up**
- **Line 140 in the amount of \$1,512.00 pulled for follow up**
- **Line 143 in the amount of \$611.44 pulled for follow up**
- **Line 166 in the amount of \$1,036.00 pulled for follow up**
- **Line 167 in the amount of \$1,036.00 pulled for follow up**
- **Line 169 in the amount of \$848.00 pulled for follow up**
- **Line 193 in the amount of \$1,988.00 pulled for follow up**
- **Line 232 in the amount of \$612.00 pulled for follow up**
- **Line 283 in the amount of \$666.00 pulled for follow up**
- **Line 284 in the amount of \$666.00 pulled for follow up**
- **Line 336 in the amount of \$227.10 pulled for follow up**
- **Line 337 in the amount of \$829.80 pulled for follow up**
- **Line 429 in the amount of \$1,047.84 pulled for follow up**
- **Line 453 in the amount of \$1,210.00 pulled for follow up**
- **Line 462 in the amount of \$871.00 pulled for follow up**
- **Line 468 in the amount of \$1,046.00 pulled for follow up**
- **Line 469 in the amount of \$1,046.00 pulled for follow up**
- **Line 492 in the amount of \$438.00 pulled for follow up**

University of Illinois at Springfield – 22 exceptions for \$2,955.66

University of Illinois at Urbana-Champaign – 1491 exceptions for \$243,675.66

- **Line 38 in the amount of \$1,087.00 pulled for follow up**
- **Line 85 in the amount of \$547.20 pulled for follow up**
- **Line 206 in the amount of \$622.00 pulled for follow up**
- **Line 329 in the amount of \$646.00 pulled for follow up**
- **Line 368 in the amount of \$1,080.00 pulled for follow up**
- **Line 385 in the amount of \$1,103.79 pulled for follow up**
- **Line 399 in the amount of \$286.00 pulled for follow up**
- **Line 587 in the amount of \$1,564.00 pulled for follow up**
- **Line 638 in the amount of \$1,234.83 pulled for follow up**
- **Line 741 in the amount of \$351.14 pulled for follow up**
- **Line 771 in the amount of \$620.30 pulled for follow up**
- **Line 784 in the amount of \$1,196.00 pulled for follow up**
- **Line 809 in the amount of \$540.60 pulled for follow up**
- **Line 842 in the amount of \$1,275.00 pulled for follow up**
- **Line 902 in the amount of \$375.99 pulled for follow up**
- **Line 1122 in the amount of \$603.00 pulled for follow up**
- **Line 1433 in the amount of \$509.95 pulled for follow up**
- **Line 1475 in the amount of \$908.42 pulled for follow up**
- **Line 1490 in the amount of \$626.17 pulled for follow up**

University of Illinois Administration – 78 exceptions for 8,499.42

- **Line 49 in the amount of \$246.00 pulled for follow up**
- **Line 54 in the amount of \$791.00 pulled for follow up**

Western Illinois University – 25 exceptions for \$1,648.31

Aaron requested a motion to accept the exception reports as presented, excluding the exceptions pulled for follow up from Southern Illinois University Carbondale, University of Illinois Chicago, University of Illinois Urbana-Champaign, and University of Illinois Administration. Motion made by Carla Dietsch. Mike Hutchinson seconded. Motion carried.

Other Business

- a. Debbie Bonnell asked for a status update on the request to update the \$25 receipt requirement. Aaron advised that he will follow up.

Aaron advised the next meeting is scheduled for Wednesday, October 22, 2025, at 9:30am and requested a motion to adjourn. Motion made by Carla Dietsch. Seconded by Nester Komolafe.

Meeting adjourned at 11:20 am.

Submitted by Aaron Charter, Chair