

HIGHER EDUCATION TRAVEL CONTROL BOARD

April 23, 2025 Meeting Minutes

Board Members

Present:

Aaron Carter, University of Illinois System
Nester Komolafe, Chicago State University
Mike Hutchinson, Eastern Illinois University
Andrea Middleton, Governors State University
Tracy Rembusch, Illinois Board of Higher Education
Zachary Vespa, Illinois Community College Board
Carla Dietsch, Illinois State University
Tracy McFall, Northeastern Illinois University
Deborah Bonnell, Northern Illinois University
Agnes Arnold, Southern Illinois University
Jessica Dunn, Western Illinois University

Guests Present:

Peyton Conner, Illinois Board of Higher Education
Susie Baker, University of Illinois System
Cathy Young, University of Illinois System

Proceedings

- Aaron Carter called the meeting to order at 9:32 am.
- Cathy Young conducted roll call. Eight members were present via video (CSU, EIU, IBHE, ISU, NIU, SIU, UIUC, and WIU). Three members phoned in (GSU, ICCB, and NEIU)
- Aaron asked if there were any questions about the February 4, 2025 minutes, which were sent to the board on March 3, 2025. Hearing none, Aaron requested a motion to accept the minutes as submitted. The motion was made by Debbie Bonnell, seconded by Nester Komolafe. Motion carried.

3rd Quarter Exceptions for FY25:

Chicago State University – No exceptions to report
Eastern Illinois University – 5 exceptions for \$310.86
Governors State University – 4 exceptions for \$193.72
Illinois Board of Higher Education – 1 exception for \$54.00
Illinois Community College Board – 1 exception for \$7.55
Illinois Math and Science Academy – 1 exception for \$50.93
Illinois Student Assistance Commission – 9 exceptions for \$457.31
Illinois State University – 17 exceptions for \$578.38
Northeastern Illinois University – 5 exceptions for \$513.66
 ➤ **Line 3 in the amount of \$190.05 pulled for follow up**
 ➤ **Line 4 in the amount of \$190.05 pulled for follow up**
Northern Illinois University – 44 exceptions for \$2,839.90
Southern Illinois University Carbondale – 21 exceptions for \$1,664.23
 ➤ **Line 3 in the amount of \$163.20 pulled for follow up**
Southern Illinois University Edwardsville – 18 exceptions for \$3,307.45
Southern Illinois University School of Medicine – 24 exceptions for \$5,166.65
 ➤ **Line 1 in the amount of \$1,570.00 pulled for follow up**

State Universities Civil Service System – No exceptions to report

State Universities Retirement System – 1 exception for \$8.00

University of Illinois at Chicago – 436 exceptions for \$91,308.96

- **Line 19 in the amount of \$750.00 pulled for follow up**
- **Line 74 in the amount of \$419.00 pulled for follow up**
- **Line 88 in the amount of \$864.00 pulled for follow up**
- **Line 98 in the amount of \$797.00 pulled for follow up**
- **Line 156 in the amount of \$483.00 pulled for follow up**
- **Line 161 in the amount of \$518.00 pulled for follow up**
- **Line 164 in the amount of \$490.50 pulled for follow up**
- **Line 183 in the amount of \$1,361.22 pulled for follow up**
- **Line 202 in the amount of \$1,192.00 pulled for follow up**
- **Line 268 in the amount of \$259.00 pulled for follow up**
- **Line 271 in the amount of \$719.00 pulled for follow up**
- **Line 375 in the amount of \$983.04 pulled for follow up**
- **Line 397 in the amount of \$134.02 pulled for follow up**

University of Illinois at Springfield – 28 exceptions for \$2,737.06

University of Illinois at Urbana-Champaign – 1,151 exceptions for \$169,291.51

- **Line 74 in the amount of \$1,130.00 pulled for follow up**
- **Line 125 in the amount of \$480.60 pulled for follow up**
- **Line 150 in the amount of \$547.00 pulled for follow up**
- **Line 163 in the amount of \$607.00 pulled for follow up**
- **Line 176 in the amount of \$469.00 pulled for follow up**
- **Line 244 in the amount of \$1,161.60 pulled for follow up**
- **Line 299 in the amount of \$687.15 pulled for follow up**
- **Line 301 in the amount of \$1,590.00 pulled for follow up**
- **Line 356 in the amount of \$656.55 pulled for follow up**
- **Line 369 in the amount of \$1,191.00 pulled for follow up**
- **Line 415 in the amount of \$885.00 pulled for follow up**
- **Line 442 in the amount of \$212.09 pulled for follow up**
- **Line 444 in the amount of \$652.00 pulled for follow up**
- **Line 456 in the amount of \$423.96 pulled for follow up**
- **Line 483 in the amount of \$229.00 pulled for follow up**
- **Line 513 in the amount of \$218.00 pulled for follow up**
- **Line 660 in the amount of \$908.42 pulled for follow up**
- **Line 695 in the amount of \$275.39 pulled for follow up**
- **Line 703 in the amount of \$756.45 pulled for follow up**
- **Line 714 in the amount of \$135.00 pulled for follow up**
- **Line 715 in the amount of \$233.00 pulled for follow up**
- **Line 753 in the amount of \$224.00 pulled for follow up**
- **Line 779 in the amount of \$480.00 pulled for follow up**
- **Line 793 in the amount of \$440.00 pulled for follow up**
- **Line 794 in the amount of \$719.64 pulled for follow up**
- **Line 816 in the amount of \$202.00 pulled for follow up**
- **Line 840 in the amount of \$999.44 pulled for follow up**
- **Line 861 in the amount of \$784.00 pulled for follow up**
- **Line 877 in the amount of \$283.00 pulled for follow up**
- **Line 894 in the amount of \$239.00 pulled for follow up**
- **Line 926 in the amount of \$426.00 pulled for follow up**
- **Line 928 in the amount of \$452.00 pulled for follow up**

- **Line 941 in the amount of \$805.29 pulled for follow up**
- **Line 1071 in the amount of \$133.74 pulled for follow up**
- **Line 1093 in the amount of \$931.00 pulled for follow up**
- **Line 1100 in the amount of \$262.48 pulled for follow up**
- **Line 1122 in the amount of \$625.00 pulled for follow up**
- **Line 1129 in the amount of \$221.00 pulled for follow up**
- **Line 1130 in the amount of \$626.17 pulled for follow up**
- **Line 1135 in the amount of \$625.00 pulled for follow up**

University of Illinois Administration – 59 exceptions for \$6,750.80

- **Line 17 in the amount of \$744.00 pulled for follow up**
- **Line 29 in the amount of \$278.40 pulled for follow up**

Western Illinois University – 7 exceptions for \$208.06

Aaron requested a motion to accept the exception reports as presented, excluding the exceptions pulled for follow up from Northeastern Illinois University, Southern Illinois University Carbondale, Southern Illinois University School of Medicine, University of Illinois Chicago, University of Illinois Urbana-Champaign, and University of Illinois Administration. Motion made by Debbie Bonnell. Carla Dietsch seconded. Motion carried.

Other Business

a. Recording

- i. Aaron advised that HETCB meetings should not be transcribed or recorded without permission from the entire Board and no AI or similar technology should be used without prior approval from the hosting university.

Aaron asked if anyone had questions or other business to discuss. Hearing none, he advised the next meeting is scheduled for Wednesday, July 23, 2025, at 9:30am.

Aaron requested a motion to adjourn. Motion made by Mike Hutchinson. Seconded by Carla Dietsch.

Meeting adjourned at 9:48 am.

Submitted by Aaron Charter, Chair