

HIGHER EDUCATION TRAVEL CONTROL BOARD
July 28, 2021 Meeting Minutes

Board Members

Present:

Paul McCann, Eastern Illinois University
Kent Clapsaddle, Chicago State University
Andrea Middleton, Governors State University
Tracy Rembusch, Illinois Board of Higher Education
Zia Diaz, Illinois Community College Board
Carla Dietsch, Illinois State University
Tracy McFall, Northeastern Illinois University
Deborah Bonnell, Northern Illinois University
Agnes Arnold, Southern Illinois University
Mike Bass, University of Illinois System
Cheryl Webster, Western Illinois University

Guests Present:

Cathy Young, University of Illinois System

Proceedings

- Paul McCann called the meeting to order at 9:36 am.
- Cathy Young conducted roll call. Ten members were present via Zoom and one member called in.
- The minutes for the April 28, 2021 meeting were presented. Paul asked if there were any questions on the minutes. Hearing none, Paul requested a motion to accept the minutes as submitted. A motion to approve as submitted was made by Carla Dietsch, seconded by Cheryl Webster. Motion approved.

4th Quarter Exceptions for FY21:

Chicago State University – No exceptions to report
Eastern Illinois University – 2 exceptions for \$29.00
Governors State University – No exceptions to report
Illinois Board of Higher Education – No exceptions to report
Illinois Community College Board – No exceptions to report
Illinois Math and Science Academy – 1 exception for \$48.15
Illinois Student Assistance Commission – No exceptions to report
Illinois State University – 6 exceptions for \$665.60
Northeastern Illinois University – No exceptions to report
Northern Illinois University – 11 exceptions for \$676.74
Southern Illinois University Carbondale – 20 exceptions for \$197.98
Southern Illinois University Edwardsville – 6 exceptions for \$281.11
Southern Illinois University School of Medicine – No exceptions to report
State Universities Civil Service System – No exceptions to report
State Universities Retirement System – No exceptions to report
University of Illinois Chicago – 14 exceptions for \$758.00
University of Illinois Springfield – No exceptions to report
University of Illinois Urbana-Champaign – 225 exceptions for \$11,971.28
University of Illinois System Administration – 22 exceptions for \$1,064.27
Western Illinois University – 3 exceptions for \$44.00

Paul requested a motion to accept the exception reports as presented. Motion made by Kent Clapsaddle. Debbie Bonnell seconded. Motion carried.

Other Business

I. Other Business

- a. Carla asked the board if their institution allowed same day meal reimbursements. Most responded that they would with prior approval. Carla advised that ISU is looking into implementing digital signatures and asked what software the other members were using. CSU, NEIU, and ICCB are using Adobe. EIU has not yet implemented digital signatures.
- b. Paul advised that the October 27 meeting may still be on Zoom. Kent shared that the governor's executive order waiving the in-person meeting requirement under the OMA recently expired and was not extended. Paul will verify that the OMA exemption was removed and the IHETCB website will be updated accordingly.

Paul asked if anyone had anything else to discuss and received no response.

Paul adjourned the meeting at 9:55 am.

Submitted by Paul McCann, Chair