

HIGHER EDUCATION TRAVEL CONTROL BOARD
July 29, 2020 Meeting Minutes

Board Members

Present:

Paul McCann, Eastern Illinois University
Bruce Bennett, Illinois Board of Higher Education
Janae McBride, Illinois Community College Board
Tracy McFall, Northeastern Illinois University
Deborah Bonnell, Northern Illinois University
Agnes Arnold, Southern Illinois University
Brent Rasmus, University of Illinois
Cheryl Webster, Western Illinois University

Absent:

Chicago State University
Andrea Middleton, Governors State University
Carla Dietsch, Illinois State University

Guests Present:

Cathy Young, University of Illinois

Proceedings

- Paul McCann called the meeting to order at 9:32 am.
- Cathy Young conducted roll call. Eight members were present via Zoom.
- The minutes for the April 29, 2020 meeting were presented. Paul asked if there were any questions on the minutes. Hearing none, Paul requested a motion to accept the minutes as submitted. A motion to approve as submitted was made by Debbie Bonnell, seconded by Cheryl Webster. Motion approved.

4th Quarter Exceptions for FY20

Chicago State University – 4 exceptions for \$432.85
Eastern Illinois University – 8 exceptions for \$419.65
Governors State University – 2 exceptions for \$147.00
Illinois Board of Higher Education – No exceptions to report
Illinois Community College Board – No exceptions to report
Illinois Math and Science Academy – No exceptions to report
Illinois Student Assistance Commission – No exceptions to report
Illinois State University – 33 exceptions for \$1,228.56
 ➤ **Line 32 in the amount of \$145.00 pulled for follow up**
Northeastern Illinois University – 3 exceptions for \$136.50
Northern Illinois University – 3 exceptions for \$58.75
Southern Illinois University Carbondale – 140 exceptions for \$8,271.93
 ➤ **Line 127 in the amount of \$240.00 pulled for follow up**
Southern Illinois University Edwardsville – 11 exceptions for \$805.10
Southern Illinois University School of Medicine – 6 exceptions for \$295.11
State Universities Civil Service System – No exceptions to report
State Universities Retirement System – No exceptions to report
University of Illinois at Chicago – 98 exceptions for \$14,016.26

➤ **Line 69 in the amount of \$109.65 pulled for follow up**

University of Illinois at Springfield – 8 exceptions for \$1,028.11

University of Illinois at Urbana-Champaign – 201 exceptions for \$29,991.06

➤ **Line 195 in the amount of \$654.00 pulled for follow up**

University of Illinois – University Administration – 8 exceptions for \$958.53

Western Illinois University – 8 exceptions for \$111.00

Paul requested a motion to accept the exception reports as presented, excluding the exceptions pulled for follow up from Illinois State University, Southern Illinois University Carbondale, University of Illinois Chicago, and University of Illinois Urbana-Champaign. Motion made by Brent Rasmus. Cheryl Webster seconded. Motion carried.

Other Business

- Paul advised the board there is still a vacancy for Chicago State University.
- Paul received an e-mail from the Illinois Student Assistance Commission who want to be notified of all changes to rules, if any. They are also interested in being a board member. Paul advised ISAC that the quarterly meetings are open so anyone is welcome to attend as a guest. If the Board feels that a rep from ISAC should be added to the board, it would require a vote. Paul would like to them to attend as a guest first then go from there. Brent agreed. Paul asked Bruce for input. Bruce felt this wasn't the best time to adjust bylaws. Paul will follow up with ISAC.
- Paul explained the June 24, 2020 GTCB travel update #20-05 is an exception to the April 3, 2018 travel update #18-6. The Travel Regulation Council (TRC) is the over-riding group for the state. The HETCB has a seat at the TRC. The HETCB and the GTCB both report to the TRC. Since the HETCB never accepted the GTCB's travel update #18-6, the exception #20-05 does not apply to HETCB. However, HETCB institutions may accept any GTCB travel update for their institution. Paul asked if anyone had questions. Bruce stated the IBHE is caught in middle since they report to the Governor and but he has advised them that a GTCB travel update won't apply until the HETCB adopts it. Paul asked Cheryl if Western adopted the GTCB update. Cheryl advised they have adopted a few for cost savings but supports that the HETCB does not have to adopt them all.

Paul asked if anyone had questions or anything else to discuss and received no response.

Paul announced the next HETCB meeting is scheduled for Wednesday, October 28, 2020 at 9:30 am and asked for a motion to adjourn the meeting. Motion made by Brent Rasmus and seconded by Bruce Bennett.

Meeting adjourned at 9:57 am. Submitted by Paul McCann, Chair