

HIGHER EDUCATION TRAVEL CONTROL BOARD

April 29, 2020 Meeting Minutes

Board Members

Present:

Paul McCann, Eastern Illinois University
Bruce Bennett, Illinois Board of Higher Education
Janae McBride, Illinois Community College Board
Carla Dietsch, Illinois State University
Tracy McFall, Northeastern Illinois University
Deborah Bonnell, Northern Illinois University
Agnes Arnold, Southern Illinois University
Brent Rasmus, University of Illinois
Cheryl Webster, Western Illinois University

Absent:

Chicago State University
Andrea Middleton, Governors State University

Guests Present:

Cathy Young, University of Illinois

Proceedings

- Paul McCann called the meeting to order at 9:35 am.
- Cathy Young conducted roll call. Nine members were present via Zoom.
- The minutes for the January 29, 2020 meeting were presented. Paul asked if there were any questions on the minutes. Hearing none, Paul requested a motion to accept the minutes as submitted. A motion to approve as submitted was made by Bruce Bennett, seconded by Carla Dietsch. Motion approved.

3rd Quarter Exceptions for FY20

Chicago State University – 4 exceptions for \$283.50
Eastern Illinois University – 8 exceptions for \$472.59
Governors State University – 9 exceptions for \$1,175.95
Illinois Board of Higher Education – No exceptions to report
Illinois Community College Board – No exceptions to report
Illinois Math and Science Academy – 3 exceptions for \$51.00
Illinois Student Assistance Commission – 7 exceptions for \$266.00
Illinois State University – 47 exceptions for \$2,558.08
Northeastern Illinois University – 16 exceptions for \$3,191.42
Northern Illinois University – 26 exceptions for \$1,680.55
Southern Illinois University Carbondale – 178 exceptions for \$7,727.65

- **Line #63 in the amount of \$54.99 pulled for follow up**
- **Line #69 in the amount of \$54.99 pulled for follow up**

Southern Illinois University Edwardsville – 35 exceptions for \$3,691.97
Southern Illinois University School of Medicine – 7 exceptions for \$937.77
State Universities Civil Service System – No exceptions to report
State Universities Retirement System – 4 exceptions for \$437.00
University of Illinois at Chicago – 332 exceptions for \$45,589.38

➤ **Line #292 in the amount of \$123.74 pulled for follow up**

➤ **Line #306 in the amount of \$119.48 pulled for follow up**

University of Illinois at Springfield – 26 exceptions for \$3,249.05

University of Illinois at Urbana-Champaign – 1171 exceptions for \$164,112.01

➤ **Line #237 in the amount of \$446.00 pulled for follow up**

➤ **Line #249 in the amount of \$620.00 pulled for follow up**

➤ **Line #324 in the amount of \$1,938.22 pulled for follow up**

➤ **Line #1067 in the amount of \$149.02 pulled for follow up**

➤ **Line #1150 in the amount of \$790.00 pulled for follow up**

University of Illinois – University Administration – 66 exceptions for \$7,205.41

Western Illinois University – 36 exceptions for \$1,437.27

Paul requested a motion to accept the exception reports as presented, excluding the exceptions pulled for follow up from Southern Illinois University Carbondale, University of Illinois Chicago, and University of Illinois Urbana-Champaign. Motion made by Debbie Bonnell. Cheryl Webster seconded. Motion carried.

Other Business

- Paul advised the board there is a vacancy for Chicago State University.
- Paul reminded the Board about the GTCB's Blanket Waiver for Cancelled Travel Reimbursement that Cathy forwarded to everyone on March 17 and asked if anyone had questions. No one did.

Paul asked if anyone had anything else to discuss and received no response.

Paul announced the next HETCB meeting is scheduled for Wednesday, July 29, 2020 at 9:30 am and asked for a motion to adjourn the meeting. Motion made by Brent Rasmus and seconded by Carla Dietsch.

Meeting adjourned at 10:05 am. Submitted by Paul McCann, Chair